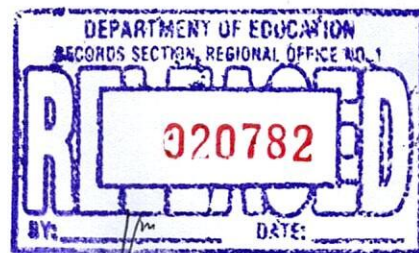




Republic of the Philippines
Department of Education
REGION I



JUL 09 2026

REGIONAL MEMORANDUM

No. 858, s. 2026

NOTICE OF MEETING OF INFORMATION TECHNOLOGY OFFICERS

To: **All Schools Division Superintendents**

1. All Information Technology Officers (ITOs) are hereby advised to attend a meeting to be held at Bani, Pangasinan, on July 15-16, 2026.
2. The agenda of the meeting shall be as follows:
 - a. Updates/Status on the delivery/deployment and monitoring of the DepEd Computerization Program for CY 2026 – Low Earth Orbit Satellite (LEOS) Projects;
 - b. ICTS Program Support Fund (PSF), including;
 - Engagement of Contract of Service
 - Lapel Hauling
 - DCP PSF Maintenance and Modernization);
 - c. Status on the updating of the DCP Portal; and
 - d. Other DepEd-ICTS concerns and issues.
3. Travel expenses of participants shall be charged against local funds or DCP Program Support Fund, subject to the usual accounting & auditing rules & regulations.
4. This memorandum shall serve as the Official Authority to Travel.
5. All participants are expected to be at the venue on or before 9:00 o'clock in the morning on July 15, 2026. The first meal to be served shall be lunch on July 15, 2026, while the last meal shall be AM snack on July 16, 2025.
6. Attached is the Program Matrix.



Republic of the Philippines
Department of Education
REGION I

PROGRAM MATRIX

Time	Activities	Persons Involved
Day 1 (July 15, 2026)		
9:00am - 10:00am	Registration	RITO; DITOs
10:00am - 12:00nn	Meeting Proper	RITO; DITOs
12:00nn - 1:00pm	Lunch	RITO; DITOs
1:00pm - 5:00pm	Continuation of Meeting Proper	RITO; DITOs
Day 2 (July 16, 2026)		
8:00am - Onwards	Benchmarking	RITO; DITOs



Republic of the Philippines
Department of Education
REGION I

7. For information, guidance and compliance.

slp

ESTELA P. LEON-CARIÑO, EdD, CESO III
Director IV/ Regional Director *slp*

Reference: None

Encl.: SubARO

To be indicated in the Perpetual Index
under the following subjects:

ICTU MEETINGS

ORD/ICTU/SCL/RM_DITO Meeting
July 7, 2026



Republic of the Philippines
Department of Education
Regional Office I

Finance Division
Budget Section

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 100000100001000 General Management and Supervision - Regional Office Proper		REFERENCE: FY 2026 GAAAO dated 1/5/2026	SUB-ALLOTMENT RELEASE ORDER NO: ROI-26-1228
FUND CODE: 1101101	ORGANIZATION CODE: 0801004	LEGAL BASIS: FY 2026 GAA R.A. No. 12314	DATE: July 6, 2026
Purpose: Transfer of funds to cover the expenses in connection with the conduct of the Semi-Annual Consultation and Coordination Meeting of Information Technology Officers (ITOs)		FISCAL YEAR: FY 2026	
TO: The Schools Division Superintendent Division of Pangasinan I Lingayen, Pangasinan			
PARTICULARS		ALLOTMENT/ OBJECT CLASS	AMOUNT AUTHORIZED
Training Expenses		MOOE 5020201002	34,000.00
Total			34,000.00
AMOUNT IN WORDS: THIRTY-FOUR THOUSAND PESOS.			
NOTE: The Allotment herein sub-allotted is valid for obligation until December 31, 2027.			

The above sub-allotments have been made for expenditures of the Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to section 41, Book VI of the Executive Order No. 292, the incurrence of overdraft is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable thereof. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certified Allotment Available:

APPROVED:

[Signature]
for **ARNOLD I. VINO**
Chief Administrative Officer
Finance Division

[Signature]
ESTELA P. LEON-CARINO, EdD, CESO III
Director IV/Regional Director



Address: Flores St., Catbangan, City of San Fernando, La Union
Telephone Nos.: (072) 607-8137/682-2324
Email address: region1@depd.gov.ph
Website: www.depedro1.com





Republic of the Philippines
Department of Education
REGION I

June 2026

RD ESTELA P. LEON-CARIÑO, EdD, CESO III

Director IV/ Regional Director
Department of Education Regional Office I
Flores St., Catbangen
City of San Fernando, La Union

Attention: **ARNOLD I. VINO**
Chief, Finance Division

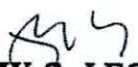
Madam:

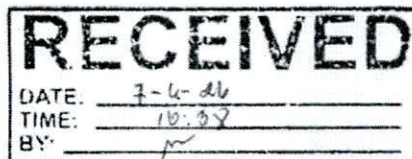
This is to request your Office to download the fund under AC-26-5619-GASS-001 to cover the expenses in connection with the conduct of the Semi-Annual Consultation and Coordination Meeting of Information Technology Officers (ITOs) amounting to Thirty-Four Thousand Pesos (Php34,000.00)

Attached is the approved letter request to download the fund to SDO Pangasinan PI, letter of acceptance and the ICT Unit 2026 Expenditure Matrix.

Thank you.

Very truly yours,


SAMMY C. LEGASPI
ITO I, ICT Unit



7/6 balance - 48,000.

June 8, 2026

DR. ESTELA P. LEON-CARIÑO, CESO III

Director IV

Office of the Regional Director

DepEd Region I

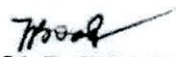
San Fernando City, La Union

Madam:

This is to respectfully indicate the Schools Division Office I Pangasinan's formal acceptance of the responsibility and privilege to host the activity for the Mid-Year Consultation and Coordination Meeting of the SDO Information Technology Officers in Region and to manage the corresponding funds amounting to Thirty-Four Thousand Pesos only (P34,000.00) to be downloaded relative to the conduct of the event.

Thank you very much.

Very truly yours,


FATIMA R. BOADO, CESO V
Schools Division Superintendent 



DEPARTMENT OF EDUCATION
REPUBLIC OF THE PHILIPPINES



depedsdo1pangasinan



pangasinan1@deped.gov.ph



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Address: Alvear St., East Capitol Ground, Lingayen, Pangasinan
Telephone No.: (075)-522-2201